

# MINUTES

**Meeting:** MARLBOROUGH AREA BOARD  
**Place:** Marlborough Town Hall, 5 High St, Marlborough SN8 1AA  
**Date:** 3 September 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 8.20 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Stewart Dobson (Chairman), Cllr Jane Davies and Cllr Nick Fogg MBE (Vice-Chair)

### **Wiltshire Council Officers**

Alexa Davies, Community Engagement Manager  
Tara Shannon, Democratic Services Officer

### **Town and Parish Councils**

Marlborough Town Council  
Aldbourn Parish Council  
Berwick Bassett & Winterbourne Monkton Parish Council  
Fyfield & West Overton Parish Council

### **Partners**

Wiltshire Police  
Wiltshire Fire & Rescue Service

**Total in attendance: 19**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
62	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present introduce themselves.</p>
63	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Cllr James Sheppard</li> <li>• Acting Inspector Pete Foster, Wiltshire Police</li> <li>• Shelley Parker, Marlborough Town Council Clerk</li> <li>• Cllr Sheila Glass, Ramsbury &amp; Axford Parish Council</li> </ul> <p>The Chairman also announced that Cllr Jane Davies would be arriving slightly late due to an earlier meeting over-running.</p>
64	<p><u>Minutes</u></p> <p><b><u>Resolved:</u></b></p> <p><b>To approve and sign as a correct record the minutes of the meeting held on 23 July 2019.</b></p>
65	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
66	<p><u>Community Area Grant Scheme</u></p> <p>The Chairman explained that this item had been moved up the agenda so that the grant applicant could attend to speak in support.</p> <p>Jonathan Lyle of Christchurch Marlborough spoke in support of their application.</p> <p>The Chairman thanked the applicant for their presentation and explained that the meeting was not quorate. This meant that the board would be unable to vote and make decisions as only two of the four board members were present at the current time. The Chairman stated that the four board members would discuss the grant outside the meeting and if in favour they could use delegated powers to approve the grant. The outcome would be reported to the applicant in the next 48 hours and to the public at the next area board meeting.</p>
67	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p>

	<ul style="list-style-type: none"> <li>• <b>How Dementia Friendly is Wiltshire</b> A report was available detailing what people living with dementia and their carers value most about dementia friendly initiatives, it could be accessed via the following link: <a href="https://www.healthwatchwiltshire.co.uk/report/2019-07-24/how-dementia-friendly-wiltshire">https://www.healthwatchwiltshire.co.uk/report/2019-07-24/how-dementia-friendly-wiltshire</a>.</li> <li>• <b>NAFD Tapestry Coming to Marlborough</b> The tapestry was completed by Arts Together and would be touring the county following National Armed Forces Weekend. The Chairman was pleased to announce that it would be in the Marlborough library from 5 September for the whole month, so the meeting was encouraged to go and have a look.</li> <li>• <b>Thanks to Jubilee Day Centre</b> The Chairman thanked Sally of the Jubilee Day Centre for providing refreshments for the meeting.</li> </ul>
68	<p><u>Partner Updates</u></p> <p>Written updates were available in the agenda pack from the Police, the Fire Service and Healthwatch Wiltshire.</p> <p>In addition to the written updates, the following verbal updates were given by partners present:</p> <ul style="list-style-type: none"> <li>• <b>Wiltshire Police</b> The Chairman introduced Emily Grigor, Community Coordinator, East Sector, who was in attendance in place of Acting Inspector Pete Foster. Emily referred the meeting to the written report in the agenda pack and invited questions from the audience. In response to a question regarding what the “others” referred to in the pie chart on page 19 which gave a breakdown of different crime types, Emily stated that it would be a variety of crimes, for example Anti-Social Behaviour. Emily explained the style of the report had been changed and was still being refined. She would feed back that it may be useful to have more details or further breakdowns.</li> </ul> <p>It was also stated that the police would be able to give crime detection rates at the next meeting. These had been requested at the previous Area Board meeting and had just been received by Inspector Foster, he would feed them back at the next meeting.</p> <p>Cllr Alison Edmonds, Chair of Aldbourne Parish Council stated that she found the reports from the local PCSO extremely useful. However, the Cllr stated that some people in her village did not like calling 111 to report problems. In response Emily stated that people could now report issues online, she would encourage the PSCO’s to get the link out to people,</p>

alternatively you could report problems directly to the PCSO. It was stressed that the police need intelligence in order to effectively target their resources.

- **Wiltshire Fire and Rescue**

Dave Adamson, Station Manager - East Sector was in attendance, accompanied by Justin who was the Marlborough officer.

Mr Adamson directed people to the agenda report and advised that the fire service was on a recruitment drive. They would appreciate any help they could get with publicity. The Marlborough fire station was understaffed so it was hoped that people could spread the word that on call fire fighters were required. All information regarding this could be found on the DWFRS website or people could pop in to see Justin. Cllr Alison Edmonds, Chair of Aldbourne Parish Council stated that the parish council may be able to advertise the drive in their magazine. Marlborough Town Council stated they could put details on their website.

In response to a question from the audience regarding what the upper age limit was for fire fighters it was stated that there was no upper age limit. However, applicants had to be able to pass a fitness test and had to have GCSE qualifications etcetera.

Cllr Andrew George-Perutz of Berwick Bassett & Winterbourne Monkton Parish Council expressed shock that 66% of the calls received by the fire service were false alarms. Mr Adamson stated that it was very hard to do anything about the issue. If they could verify an alarm was false then they would not attend, but often this was impossible. If the service found they were repeatedly attending false alarms at a location then they would work with those people to try to resolve any issues.

The Chairman thanked Mr Adamson and emphasised that it would be good if the parishes could help to publicise that DWFRS were recruiting.

- **Town and Parish Councils**

Cllr Mervyn Hall, Mayor of Marlborough, gave an update for Marlborough Town Council. Cllr Hall was glad to hear that the NAFD tapestry was coming to Marlborough. He had given a lecture to the arts group about WW2 history and some of this had been incorporated into the tapestry.

The battle of Marl went really well. The Living History in Priory Gardens was popular and there were over 700 visitors to The Merchants House. The Area Board was thanked for the grant they had awarded to the history society.

The Annual Civic Service took place on 28 July and was attended by Mayors and other dignitaries from across Wiltshire, many of whom stayed on for the Battle of Marlborough event.

	<p>The Town Council hosted a successful Skate Park Community Workshop for young people on 21 August. It was run by professionals from King Ramps and was very well received. It was hoped that this could become an annual event.</p> <p>Marlborough in Bloom and the Town Council met the South West in Bloom judges on 23 July. Everything looked good for the awards ceremony on 11 October in Newquay.</p> <p>This year's 'Mop' Fairs would take place on Saturday, 5 October and Saturday, 12 October, there would be road closures in place from the Friday at midday until the Sunday at 8am over both weekends</p> <p>The Christmas Lights Switch-on would take place on Friday, 22 November and there would also be a Christmas Market running too. Anyone wanting a stall could book it through Clare Harris at <a href="mailto:charris@marlborough-tc.gov.uk">charris@marlborough-tc.gov.uk</a>.</p> <p>The Town Council was now working towards taking on services from WC in 2020/21, but WC was not able to start discussions until May 2020 – this made budget setting difficult.</p> <p>MTC had reviewed its 4 year Action Plan for projects, taking the Council to the end of its term in May 2021.</p> <ul style="list-style-type: none"> <li> <b>Marlborough Area Neighbourhood Plan</b>  Cllr Mervyn Hall, Mayor of Marlborough, also updated on the MANP. Informal Consultations had been taking place and 968 comments had been received so far, which were being analysed and would influence the drafting of the plan. A possible replacement site may have been identified for Prechute school. A Strategic Environmental Assessment would be taking place as Marlborough was in an AONB. </li> </ul> <p>The Chairman thanked everyone for their contributions.</p> <p>Cllr Jane Davies arrived at 7.34pm. The Chairman welcomed her and gave a brief synopsis of proceedings so far.</p>
69	<p><u>Community Safety</u></p> <ul style="list-style-type: none"> <li> <b>Anti-Social Behaviour</b>  The board received a presentation from Rowena Lansdown, Wiltshire Council Anti-Social Behaviour Officer. </li> </ul> <p>The officer explained that the Anti-Social Behaviour team sat within the Public Health Directorate and was part of the Vulnerable Communities team. The makeup of the team was explained. People could contact the team on <a href="mailto:asb@wiltshire.gov.uk">asb@wiltshire.gov.uk</a>.</p>

ASB was defined as “conduct that has caused, or is likely to cause, harassment, alarm or distress to any person”.

The team undertook this work partly due to cases like the Fiona Pilkington case in 2007. For 10 years she had suffered from “low level” ASB. She had reported this to different agencies, but the agencies were not communicating. No one recognised her family circumstances, she had a disabled daughter. Unfortunately, she took both their lives because of the impact of the ASB. Now all the relevant agencies have a conference to prevent this happening.

Actions taken when ASB was reported included; meeting with victims and issuing log sheets, completing a risk assessment matrix, referring the victim to Victim Support; referring the case to the Anti-Social Behaviour Risk Assessment Conference (ASBRAC); monitoring the case and taking appropriate action and only removing the case from ASBRAC when agencies were satisfied that it was resolved.

The ASBRAC concept was recommended by the Home Office as good practice. Wiltshire’s ASBRAC was governed by the Community Safety Partnership made up of agencies such as the Police, Council, Fire, Housing Associations and others. They involved multi agency meetings that had the wellbeing of victims at heart. They provided a forum for sharing information and assigning actions. ASBRAC was outcome driven with a focus to safeguard the victims and reduce the anti-social behaviour from the perpetrator. For example, an acceptable behaviour contract may be agreed with the perpetrator. If the perpetrator had issues themselves, for example substance abuse, mental health issues or housing problems then they would also get relevant agencies to attend.

No single agency had sight of the full situation but may have crucial information about the individuals involved which assisted with agreeing appropriate actions.

If all the actions taken failed to resolve the situation they could take enforcement action. Enforcement options included: Criminal Behaviour Order; ASB Injunction; Closure Notices/Orders; Community Protection Warning; Community Protection Notice and Absolute Grounds for Possession.

In 2018, through ASBRAC they supported 140 victims and issued 6 Community Protection Warnings, 1 Injunction and 6 Closures.

In response to a question querying what could be classed as ASB it was stated that the team would advise people when behaviour constituted ASB or when it was simply a clash of lifestyles. They had listening equipment that could be used to prove the matter either way.

In response to questions regarding difficulty accessing mental health services or substance abuse services due to cuts or location, it was stated that the ASB team could refer people to mental health services, but it took time. The rural location problem was an issue. It was thought that Turning Point were looking at moving into Marlborough.

- **Watch Updates**

The board received a presentation from Lauren Clark, Wiltshire Police, on Neighbourhood Watch, Horse and Farm Watch, Lorry Watch, Canal Watch, Hotel Watch and the benefits of signing up for Community Messaging.

Lauren explained that she was a civilian working for Wiltshire Police. Her department looked after Specials, The Bobby Van Trust, Watch Schemes and Cadets. Her role primarily involved the watch schemes. This was a new and evolving department that looked after most of the police led watch schemes (apart from Community Speedwatch which had its own coordinator).

There was a Lorry Watch scheme running in Bradford on Avon. A listed bridge there had an 18-tonne weight limit. The 15-20 volunteers would take details of lorries that looked over this limit. These details could be checked and if necessary companies that were using the bridge when they shouldn't could be fined.

There were also Canal, Farm and Horse Watch Schemes. Horse Watch for example, was a good way to keep an eye out for hare coursing and other rural crimes.

Hotel Watch would be set up at the end of the year, with the aim of bringing hotels together for training on issues such as county lines, child sexual exploitation and pop up brothels. The police could listen to the hotels feedback and build up information.

It was explained that Neighbourhood Watch was an independent charity. They were currently trying to reinvigorate the scheme. The aim was to see how they could support current members and what they could offer to new members.

Anyone could start a scheme or sign up to one that was already running. This could be done via the community messaging website <https://www.wiltsmessaging.co.uk/> or via the Neighbourhood Watch website <https://www.wiltshirenhw.org/>. Schemes were run by locals for locals, so they could decide what their community needed.

Some NHW schemes were quite innovative, for example 3 ladies started one when they became concerned about ASB in a disused area. They cleaned the area and planted it up, reclaiming the space. This helped to

	<p>prevent the ASB issue. It had a big impact on the local area and the group grew as a result.</p> <p>The police were trying to improve communication with people. Community Messaging was one way they were trying to do this and it had become a really valuable resource. You could go to <a href="https://www.wiltsmessaging.co.uk/">https://www.wiltsmessaging.co.uk/</a> to sign up for the service. Once signed up you would receive texts or emails from the police service, fire service, gas companies and all the various watches. These would detail all the latest news, crimes, etcetera. The updates include crime numbers so that if you could help or give information regarding a crime you would have the crime number to do so. The meeting was encouraged to sign up for the service.</p> <p>The speakers were thanked by Chairman.</p>
70	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>The meeting was advised that the LYN had not met since the last meeting of the Area Board so there would be no update.</p> <p>There were no applications for youth grant funding.</p> <p>The meeting was encouraged to advise groups who may need support to apply for grants by contacting the Community Engagement Manager.</p>
71	<p><u>Marlborough Area Health and Wellbeing Group</u></p> <p>Jill Turner, Chair of the HWBG gave a brief update to the meeting. There had not been a meeting of the HWBG since the last area board. However, the group had been working behind the scenes to follow up and gather information from the Devizes Health and Wellbeing Day. It was hoped that the Marlborough HWBG could hold a similar event the following summer.</p> <p>The group had developed a job description for the Older Persons and Carers Champion and created a board to conduct interviews.</p> <p>There were no applications for Health and Wellbeing funding.</p>
72	<p><u>Community Area Transport Group</u></p> <p>There had not been a meeting of the CATG since the last area board, so there was no update.</p> <p>The next meeting of the CATG would be held on 19 September 2019, 10.00am at Marlborough Town Hall.</p>
73	<p><u>Any Other Questions</u></p>



	There were none.
74	<u>Urgent items</u> There were no urgent items.
75	<u>Evaluation and Close</u> The Chairman thanked everyone for attending and asked that they note the change of date for the next meeting, which would be held on Tuesday 19 November, 7pm, at Marlborough Town Hall.

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